



DRAFT Secretary Report - (1 September 2026)

ACA (Access Consultants Association)

Annual General Meeting (AGM) 24 November 2026

This report covers the period from the last AGM held on the 24 November 2025 to the date of this report 1 September 2026.

In my role as secretary, I prepared the minutes for the 2026 Annual General Meeting and Forum Meeting, held by webinar (only).

The Committee of Management has met monthly (excluding January 2026) since the preparation of the last Secretary report, with meetings held on the following dates:

19 August 2025 6 participants

15 September 2025 4 participants

21 October 2025 4 participants

11 November 2025 7 participants

09 December 2025 7 participants

10 February 2026 5 participants

10 March 2026 9 participants

14 April 2026 7 participants

12 May 2026 6 participants

09 June 2026 4 participants

14 July 2026 7 participants

All meetings for the year have been held via Zoom, with attendees participating from Queensland, Victoria and New South Wales.

The Association's Strategic Plan has been rolled over into 2026 and serves as an organic document that continues to be developed and addressed at each Committee of Management meeting.

The focus of the Committee of Management into 2026 has been:

- Providing CPD, collegial support and mentoring of ACA members
- Ongoing delivery of the webinar based CPD programme, which supports members and provides nation-wide access to the programme
- Supporting ACA membership to progress from Affiliate to Associate and Accredited members
- Planning for the upcoming 2027 ACA conference

The eAccess Insight Newsletter has continued in 2026 with contributions from ACA members and authors seeking to support access and inclusion in the built environment. The latest edition contains the following topics including -

Our association undertakes important work in promoting accessibility of the built environment throughout Australia, and, in support of access consultants in working towards this goal.

I would encourage all members to support and contribute the activities of ACA, whether it be through upgrading of the membership category, participation in CPD and mentoring programs, volunteering with the management committee, state networks, assistance with organising our conferences or events, or contribution to the Access Insight Magazine.

Lynda Wilem

Secretary, ACA Committee of Management